## NOTIFICATION CONCERNING THE PROCESSING OF PERSONAL DATA BY PARTICIPATION IN THE SELECTION OF AN EMPLOYEE

We hereby inform you about the processing of your personal data when you participate in the selection of an employee organized by companies indicated in Annex 1 that are co-controllers of your personal data, process your personal data for the purpose of employee selection. During the selection process, the specific company that will employ you, listed in Annex 1, is not known and will be selected at the end of the selection. For the purpose of employee selection, your personal data listed below will be processed by the co-managers until the employee (s) are found in the ongoing selection (unless applicable law requires longer data retention) and subsequently securely processed. The legal basis for the processing of these personal data is the need to assess, at your request, the suitability of your candidacy in the selection process before the employment contract is concluded with you (Article 6 (1) (b) of the General Data Protection Regulation).

For the purpose of the organised employee selection, the personal data provided by you in the Candidate's questionnaire and submitted documents are processed: name; surname; patronymic; former names; citizenship, gender, date of birth; place of birth; personal code; photo; address (actual place of residence and declared place of residence); telephone number; spouse's telephone number; date of marriage; name (s), date (s) of birth of child (-ren); e-mail address; marital status; signature; identity document number, type and validity period; visa numbers and validity; border crossing information; country of issue of the 95 code certificate, its number and period of validity; driving license number; Date of receipt of C/CE categories; digital tachograph card number and expiry date; ADR certificate number and period of validity, country and place of issue; Category E driving experience; method of applying for a job; work experience (work period; workplace information; position title; countries where you have worked; vehicle you drive; recommendations; general work experience), trainer's full name.

You are not required to provide your personal information, but without this information, we will not be able to consider your candidacy and recruit you.

For the purpose of organised employee selection, your personal data may be:

- provided and processed by, available for companies indicated in Annex 1 and established in the Member States of the European Union and/or other third countries;
- transferred to processors of personal data (recruitment and employment agencies, companies providing information technology services) operating on behalf of any company listed in Annex 1;
- submitted to authorities issuing visas, other necessary work permits, including institutions and/or service providers established in the Member States of the European Union and/or other third countries, which mediate in the issuance of visas and other necessary work permits;
- provided to other companies belonging to the Girteka group established in any country, including outside the European Union/European Economic Area;
- provided to telecommunications service providers for mobile SIM card issue and activation purposes and only to the extent that is necessary (name, identity document number and series), including such service providers established in European Union Member States and (or) other third countries;
- disclosed to any third parties in accordance with the cases and to the extent provided by legal acts:
- disclosed (to the minimum necessary extent) to financial, legal, business advisors, as well as to investors or their
  representatives, in the legitimate interest of the co-manager, including, for the purposes of exercising and protection
  of rights.

Where personal data will be accessed, provided, transferred or processed by an undertaking established outside the European Economic Area (i.e. outside a Member State of the European Union and outside Norway, Iceland, Liechtenstein), such undertaking will undertake to process personal data subject to such security measures as to ensure that the level of security of personal data in the European Union is ensured in a third country, including the processing of data in accordance with the provisions laid down in the standard data protection clauses adopted by the European Commission. You can find out about the specific measures applicable to your personal data by submitting such a request to the e-mail address and in the form below.

## CONSENT TO THE INCLUSION OF PERSONAL DATA IN THE CANDIDATE DATABASE

By ticking "I agree to my personal data being included to the candidate database", I give my consent that the personal data specified in my Candidate's questionnaire, listed below, will be processed by the companies indicated in Annex 1 (co-controllers of my personal data) in order to offer me vacancies in the future (for the purpose of inclusion in the database of candidates for employees). Personal data will be processed for this purpose for 5 (five) years from the end of the calendar year in which I provided this consent. The legal basis for the processing of personal data is this consent.

In order to offer me vacancies in the future (for the purpose of inclusion in the database of candidates for employees), the following personal data specified in my completed Candidate Questionnaire will be processed: name; surname; former names; date of birth; nationality; gender; place of birth; personal code; photo; address (actual place of residence and declared place of residence); telephone number; spouse's telephone number; e-mail address; marital status; identity document number and expiry

date; period of validity of visas; country of issue of code 95 certificate; date of receipt of C/CE categories; period of validity of the ADR certificate; Category E driving experience; method of applying for a job; work experience (work period; workplace information; position title; countries where you have worked; vehicle you drive; recommendations; total work experience); trainer's name.

In order to offer me vacancies in the future (for the purpose of inclusion in the database of candidates for employees), the personal data specified in the above consent may be:

- provided and processed, accessible to any undertaking listed in Annex 1 (on the basis of my consent for the processing of personal data, to co-controller) established in EU Member States and/or other third countries. In cases where this personal data of mine is received by a co-controller established outside the European Economic Area (i.e. outside a Member State of the European Union and outside Norway, Iceland, Liechtenstein), such co-controller will undertake to process my personal data with security measures as to ensure that the level of security of my personal data applied in the European Union is ensured in a third country, including the processing of my data in accordance with the provisions laid down in the standard data protection clauses adopted by the European Commission. You can learn more about the specific measures applicable to your personal data by submitting such a request according to the e-mail address and in the form below;
- transferred to processors of personal data (recruitment and placement agencies, companies providing information technology services) operating in the name of any company located in Annex 1;
- disclosed to any third parties in accordance with the cases and to the extent provided by legal acts;

In the legitimate interest of the co-manager, including, for enforcement and defence purposes, your personal data may be disclosed (to the minimum necessary extent) to financial, legal, business advisers, as well as to investors or their representatives located in third countries.

You can withdraw this consent at any time by sending an application for withdrawal of consent to duomenuapsauga@girteka.eu. Such a request must be signed with your qualified electronic signature or mobile signature in order to identify you.

Revoking this consent will not have any negative consequences, but you will not receive relevant job offers from the date of withdrawal of your consent. Withdrawal of consent will not affect the lawfulness of the processing of your personal data already performed before the withdrawal of consent.

## YOUR RIGHTS AS A DATA SUBJECT WITH REGARD TO THE PROCESSING OF PERSONAL DATA

We inform you when your personal data is processed for the purpose of the selection of employees, as well as when, with your consent, your personal data is processed for the purpose of offering vacancies in the future (for inclusion in the candidate database) and you have the right to:

- be aware of the processing of your personal data;
- have access to your personal data;
- demand the correction of incorrect, incomplete, inaccurate personal data;
- require restrictions on data processing activities;
- request the deletion of personal data (if you withdraw your consent);
- not to consent to the processing of your data (when personal data are processed on the basis of a legitimate interest);
- right to data portability (when personal data are processed on the basis of consent);
- withdraw your consent at any time (when personal data are processed on the basis of consent);
- the right to lodge a complaint with the data protection supervisory authority (the list of supervisory authorities and their contacts can be found at: http://ec.europa.eu/newsroom/article29/item-detail.cfm?item\_id=612080).

You can exercise these rights by contacting us by e-mail to duomenuapsauga@girteka.eu and submitting a request. Indicate in the application which of your rights you are seeking to exercise and indicate (provide) other information relevant to the examination of your application. Such a request must be signed with your qualified electronic signature or mobile signature in order to establish your identity.

If you have any questions or complaints about the processing of personal data, you can contact us by e-mail personalas@girteka.eu.

## Annex 1 – list of companies :

**UAB Girteka**, company number 123658211, address Metalo g. 12, LT-02190 Vilnius, e-mail vilnius@girteka.eu, tel. +370-5-2113100

**UAB ME transportas**, company number 302493566, address Terminalo g. 8, Kuprioniškių k., LT-13279 Vilniaus region, email vilnius@girteka.eu, tel. +370-5-2113100

**UAB Trasis**, company number 302501504, address Pročiūnų g.16, LT-77103 Šiauliai, e-mail siauliai@girteka.eu, tel. +370-41-540366

**UAB KLP transport**, company number 302684379, address Pročiūnų g.16, LT LT-77103 Šiauliai, e-mail klaipeda@girteka.eu, tel. +370-46-231595

**UAB Termolita**, company number 302714071, address Pročiūnų g.16, LT-77103 Šiauliai, e-mail siauliai@girteka.eu, tel. +370-41-540-366

**UAB Termo trans**, company number 302714395, address Metalo g. 12, LT-02190 Vilnius, e-mail vilnius@girteka.eu, tel. +370-5-211-3100

**UAB Girmeta**, company number 303342720, address Metalo g. 12, LT-02190 Vilnius, e-mail vilnius@girteka.eu, tel. +370-5-211-3100

**UAB Girtrans,** company number 304549405, address Šiaulių m. sav. Šiaulių m. Pročiūnų g. 16, e-mail vilnius@girteka.eu, tel. +370-5-211-3100

**UAB NORD trans**, company number 302709601, address Metalo g. 12, LT-02190 Vilnius, e-mail vilnius@girteka.eu, tel. +370-5-211-3100

**TT Trucking GmbH** company number HRB 5662 Flensburg, address Niehuuser Str. 12C, 24955 Harrislee, Germany, e-mail kc@thermo-transit.com, tel. +49 461 1604166

GirPolTrans sp. z.o.o., company number 0000752778, address ul. UL. POZNAŃSKA 4, Sady, kod 62-080, poczta Sady, e-mail duomenuapsauga@girteka.eu

Scanpoltrans Sp. Z o. o., company number 0000825833, address UL. POZNAŃSKA 4, Sady, kod 62-080, poczta Sady, e-mail duomenuapsauga@girteka.eu

**Eupoltrans Sp. Z o. o.**, company number 0000830112, address UL. POZNAŃSKA 4, Sady, kod 62-080, poczta Sady, e-mail duomenuapsauga@girteka.eu

GOTRANS Sp. Z o. o., company number 0000847072, address UL. POZNAŃSKA 4, Sady, kod 62-080, poczta Sady, e-mail duomenuapsauga@girteka.eu

**TRANSEU POLAND Sp. Z o. o.,** company number 0000847059, address UL. POZNAŃSKA 4, Sady, kod 62-080, poczta Sady, Poland, e-mail duomenuapsauga@girteka.eu

**GirDe Trans GmbH**, company number HRB7353, address Werkstr. 10A, 24983 Handewitt, Germany, e-mail duomenuapsauga@girteka.eu

**Thermo-Transit Denmark**, company number 1014430195, address Omfartsvejen 1 6330, Padborg, Syddanmark, Denmark, e-mail duomenuapsauga@girteka.eu

**Thermo-Transit finland Oy**, company number 1058705-2, address Yrittäjänkatu 12 VAASA 65380, Finland, e-mail duomenuapsauga@girteka.eu

**Thermo-Transit sverige AB** (SE), company number 556732-8082, Flintvägen 1, 269 41 ÖSTRA KARUP, e-mail duomenuapsauga@girteka.eu

**Thermo- Transit Poland sp. Z.oo**, company number KRS0000461108, address Szosa DO Lipian 24, 74-320 Barlinek, Poland, e-mail duomenuapsauga@girteka.eu

**Thremo-Transit Holland B.V**, company number 83371672, address Transportweg 15 Waddinxveen, e-mail duomenuapsauga@girteka.eu

**TTDK-Ejendomme ApS (DEN)**, company number 37123633, address Omfartsvejen 1 Padborg, 6330, Denmark, e-mail duomenuapsauga@girteka.eu

**TTDK- Ejendomme 2 ApS (DEN)**, company number 1020773738, address Omfartsvejen 1 Padborg, 6330, Denmark, e-mail duomenuapsauga@girteka.eu

**TTDK Hemesvej 6 Aps (DEN)**, company number 42902497, address Omfartsvejen 1, 6330 Padborg, Denmark, e-mail duomenuapsauga@girteka.eu

TTDK Thorsvej 10 Aps (DEN), company number 42902535, address Omfartsvejen 1, 6330 Padborg, e-mail duomenuapsauga@girteka.eu

**Thermo-Transit norge AS**, company number 870 914 482, address: Flatholmen 2, NO- 6002 Alesund, Norway, e-mail duomenuapsauga@girteka.eu

**TNN Trucking AS**, company number 997035933, address Humleveien 9, ALTA, 9514, Norway, e-mail duomenuapsauga@girteka.eu